

Internship Internal control

Department:	Internal Control
Location:	Brussels
Description of Company:	The name Robert Bosch stands worldwide for excellent expertise and the diversity of products from the following divisions: Automotive first equipment, power tools and accessories, thermo technology, household appliances, communication and automation technology. The innovative power and the capability to produce technically high standard products in large numbers form the basis for Bosch's success. The Bosch group shows its expertise as a provider of top technology by creating a multitude of new products and procedures in all business areas of the company. Furthermore is Bosch one of the leading companies in patent applications.
Tasks:	<p>The main responsibility of Internal Control is to verify whether the process descriptions published via–Internal audit directives are respected. This is done through the execution of a series predefined controls that cover all the company processes. You will be part of the team which is responsible for the implementation of the internal control policies of Robert Bosch in several subsidiaries within the Benelux.</p> <p>You will perform the following tasks:</p> <ul style="list-style-type: none">- <i>Preparation</i> of the internal controls: extracting data out of SAP, making correct selection , perform sampling and gather the necessary documents & information to execute the controls;- <i>Perform</i> internal controls in which you assess the compliance with the established procedures;- <i>Report</i> results found to the head of the internal control department;- <i>Document</i> the results found; <p>As an additional project you will be responsible for creating and updating the internal working processes and <i>ad hoc projects</i>.</p>
Required Skills:	<p>You are currently a business student and would like to get an insight in operational processes. You have gained some practical experience and you are confident in working with MS Office, especially MS Excel. Experience with SAP R/3 is an asset. You have excellent communication skills and you like to work in a team. Furthermore you are very well organized; you can work independently on a tight deadline and are able to travel to several subsidiaries when necessary.</p> <p>A very good knowledge of Dutch or English is important; knowledge of French or German is a plus.</p> <p>We are looking forward to receiving your application by e-mail (please mention the exact title of the position). Do not hesitate to contact us if you have any further questions.</p>

Allowance: € 750/month

Start: January/February

Duration: min. 6 months

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